



# Milford KiwiSaver Plan Annual Report 2017



Year ended 31 March 2017



# Contents

**Page no.**

<b>4</b>	<b>Section One</b> Details of the scheme
<b>5</b>	<b>Section Two</b> Information on contributions and scheme participants
<b>6</b>	<b>Section Three</b> Changes relating to the scheme

**Page no.**

<b>7</b>	<b>Section Four</b> Other information for a KiwiSaver scheme
<b>8</b>	<b>Section Five</b> Changes to persons involved in the scheme
<b>9</b>	<b>Section Six</b> How to find further information
<b>10</b>	<b>Section Seven</b> Contact details and complaints

## Section One - Details of the scheme

### **Name of the scheme**

Milford KiwiSaver Plan (the scheme)

### **Type of scheme**

KiwiSaver scheme

### **Manager**

Milford Funds Limited

### **Supervisor**

Trustees Executors Limited

### **Product Disclosure Statement**

The current Product Disclosure Statement (PDS) for the scheme is dated 29 June 2017 and is open for applications.

### **Fund Updates**

A fund update for each of the three funds is available to 30 June 2017.

### **Financial statements and auditor's report**

The latest full financial statements for the scheme that comply with, and have been registered under, the Financial Markets Conduct Act 2013 cover the financial year 1 April 2016 to 31 March 2017 and were authorised for issue by the manager, Milford Funds Limited, on 21 July 2017.

The auditors report on those financial statements was dated 21 July 2017.

## Section Two - Information on contributions and scheme participants

All of the membership and other information in this section is shown for the year to 31 March 2017.

### Membership Details

	Contributing Members	Non Contributing Members	Total Number of Members	Members Accumulation
Members at the start of the year <b>PLUS</b>	10,317	3,431	13,748	\$547,162,000
New Members			921	
New Members transferring from other KiwiSaver schemes			3,323	
New Members transferring from other registered superannuation schemes			44	
New Members transferring in from Australian superannuation schemes <b>LESS</b>			64	
Members transferring to other KiwiSaver schemes			235	
Retirement			75	
Death			11	
Other exits			17	
Total membership at the end of the year	13,537	4,225	17,762	\$804,819,000

### Contributions Details

Type	Number of Members	Total Amount
Member contributions	11,726	\$41,992,000
Member voluntary contributions over section 64 contribution rate	2,007	\$4,560,000
Member lump sum contributions	3,229	\$32,501,000
Employer contributions	11,529	\$22,896,000
Crown contributions	12,114	\$5,808,000
Transfers from other KiwiSaver schemes	3,323	\$117,420,000
Transfers from other registered schemes	44	\$2,263,000
Transfers from Australian superannuation schemes	64	\$2,181,000
Total contributions		\$229,621,000

## Section Three - Changes relating to the scheme

### **Trust Deed**

With effect from 1 August 2016, the original trust deed and existing Conditions of Establishment were amended as a consequence of the introduction of the Financial Markets Conduct Act 2013 (FMCA) and other legislation.

### **Terms of offer of interests in the scheme**

The scheme elected into the FMCA on 17 August 2016, resulting in the terms of offer of the scheme being governed by the FMCA and the previous offer documents being replaced by a PDS dated 17 August 2016 together with Other Material Information documents.

### **The Statement of Investment Policy and Objectives (SIPO)**

On 17 August 2016 the SIPO was amended to introduce FMCA terminology throughout the document and to:

- replace references to the trustee with the supervisor;
- add details of the supervisor's role and responsibilities;
- provide for investment options to now be referred to as funds; and
- update details of Milford's investment beliefs, process and investment structure.

In November 2016 the SIPO was further amended to reflect changes to the relevant market indices for certain funds.

You can request a copy of the SIPO by contacting us on 0800 662 346.

### **Nature or scale of related party transactions**

All related party transactions were conducted on normal commercial terms and conditions during the accounting period and were on arm's-length terms.

## Section Four - Other information for a KiwiSaver scheme

### Unit Prices

	Unit price as at 1 April 2016*	Unit price as at 31 March 2017
Conservative Fund	1.4602	1.5652
Balanced Fund	1.7951	1.9674
Active Growth Fund	2.7669	3.0072

\*Opening price as at 1 April 2016, is the closing price on 31 March 2016

### Withdrawals

Below are the details of the members who made a withdrawal during the accounting period and the grounds for the withdrawal.

	Number of Members
First home purchase	158
Retirement	238
Death	11
Significant financial hardship	30
Serious illness	6
Permanent emigration	8
Transfers to other KiwiSaver schemes	235
Other withdrawals	5

### Manager's Statement

As the manager of the scheme, we confirm that for the year ended 31 March 2017

1. All benefits required to be paid from the scheme in accordance with the terms of the governing document and the KiwiSaver scheme rules have been paid; and
2. The market value of the scheme property at the balance date, equalled or exceeded the total value of the benefits that would have been payable had all members of the scheme ceased to be members at that date and had provision been made for the continued payment of all benefits being paid to members and other beneficiaries as at the balance date.

## Section Five - Changes to persons involved in the scheme

There were no changes to the manager, the supervisor, administration manager, investment manager, custodian, securities registrar or auditor of the scheme.

### **Changes to the directors of the manager:**

Lester Gray and Mariette van Ryn were appointed as directors on 23 February 2017. Richard Somerville and Bryce Marsden stepped down as directors on 31 August 2016.

### **Changes to key personnel:**

Troy Swann joined as Chief Executive Officer on 31 October 2016. Michelle Corse-Scott joined as Head of Risk & Compliance & General Counsel on 15 February 2017. Wayne Gentle joined as Head of Australian Investments on 8 September 2016. Anthony Quirk stepped down as Managing Director on 30 June 2016, however he remains a director of the manager. Mark Ryland's role changed from Head of Risk & Compliance to Head of Products & Operations on 15 February 2017.

### **Changes to the directors of the supervisor:**

Peter Metz stepped down as a director on 6 May 2016 and Paul Hocking stepped down as a director on 7 December 2016.



## Section Six - How to find further information

Information relating to the scheme is available on the offer register and the scheme register and can be found at [www.companiesoffice.govt.nz/disclose](http://www.companiesoffice.govt.nz/disclose).

The scheme register includes the scheme's financial statements, trust deed and SIPO.

The offer register includes information such as the PDS and other material information relating to the scheme and quarterly fund updates.

You can find this information available at [www.milfordasset.com](http://www.milfordasset.com) or in the member portal specific to your investment options. You can also call us on 0800 662 346 to request this information.

All the information described above can be obtained from us without charge.

## Section Seven - Contact details and complaints

Contact details for the Manager, Supervisor and the Securities Registrar.

### **Manager**

Milford Funds Limited  
Level 17, 41 Shortland Street  
PO Box 960 Shortland Street  
Auckland 1140  
Telephone: 09 921 4700 or 0800 662 346

### **Supervisor**

Trustees Executors Limited  
Level 7, 51 Shortland Street  
Auckland 1140  
Telephone: 09 308 7100

### **Securities Registrar**

Trustees Executors Limited  
Level 5, 10 Customhouse Quay  
PO Box 409  
Wellington 6140  
Telephone: 04 495 0995

### **How to complain**

Please direct any complaints about your investment to Milford Funds Limited at:  
Level 17, 41 Shortland Street  
PO Box 960 Shortland Street  
Auckland 1140  
Attn: Manager, Investor Services  
Telephone: 09 921 4700 or 0800 662 346  
Email: [info@milfordasset.com](mailto:info@milfordasset.com)

If we are unable to resolve your complaint you may choose to contact the Supervisor.

Milford is a member of the Insurance and Financial Services Ombudsman Scheme (IFSO) and the supervisor is a member of Financial Services Complaints Limited (FSCL), both of which are independent dispute resolution schemes approved by the Ministry of Consumer Affairs.

If you make a complaint to us and the complaint cannot be resolved, you may refer it to IFSO or FSCL subject to certain conditions being met.

Further information about referring a complaint to the IFSO can be found at [www.ifso.nz](http://www.ifso.nz).

Their contact details are:  
Insurance & Financial Services  
Ombudsman Scheme  
PO Box 10-845  
Wellington 6143  
Telephone: 0800 888 202

Further information about referring a complaint to the FSCL can be found at [www.fscl.org.nz](http://www.fscl.org.nz).

Their contact details are:  
Financial Services Complaints Limited  
PO Box 5967  
Wellington 6145  
Telephone: 0800 347 257

The IFSO and FSCL will not charge a fee to any complainant to investigate or resolve a complaint.





**MILFORD**

Level 17, 41 Shortland Street Auckland  
PO Box 960, Shortland Street, Auckland 1140  
Free phone **0800 662 346**  
[milfordasset.com](http://milfordasset.com)

